Guidelines
2020.5 ver

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**AC21 Communicator Contact Details** (For distribution in your university)

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| Name: E-mail: Tel:  |

**Applications (both in original and PDF formats)** should be submitted by the AC21 Communicator indicated above to the AC21 General Secretariat via email at **office@ac21.org**

AC21 General Secretariat, Nagoya University, Furo-cho, Chikusa-ku, Nagoya 464-8601, Japan

Email: office@ac21.org

http://www.ac21.org/

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AC21 Special Project Fund

Application Form

Applicants should submit application forms to the **AC21 Communicator** at their institution (see **5. Requirements and Restrictions** and **13. Submission** of the Guidelines).

Application Period: From October 1, 2021 to December 15, 2021

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| --- | --- |
| **Full name and title of applicant (Project Lead)** |  |
| **Department** |  |
| **University** |  |
| **Contact details** | **Email:****Telephone:** |
| **Applicant signature** |  |
| **AC21 Communicator (name and signature)** |  |

**Application submission checklist:**

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| --- | --- |
| **Item**  | **Please check the appropriate box** |
| **1.Is this your first time applying for AC21 SPF?** | **□ Yes ・ □ No** |
| **2.Have you or one of the principle researchers/lecturers of the participating partner institutions (as indicated in the application form) received funding from AC21 SPF in the past?** | **□ Yes\* ・ □ Never** |
| *\*If “Yes” please provide the following information:* |
| **Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Thematic areas \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Awarded year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **3.The completed Application Form (including this page)** | **□ Done** |
| **4.A separate detailed budget proposal with itemization of funds requested (please download template from < http://www.ac21.org/activities/special-project-fund-spf/ >)**  | **□ Done** |

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| **1. Project Title** |  |
| **2. Thematic areas** | Please state which of the three thematic areas the application comes under by checking the appropriate box:□ SDGs Theme #3 (Good Health and Well-being)□ SDGs Theme #7 (Affordable and Clean Energy)□ SDGs Theme #9 (Industry, Innovation, and Infrastructure) |
| **3. Project Type** | Please check the appropriate box that best describes your project type:□ Joint Research □ Joint Education□ International Forum □ Symposium□ Workshop□ Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **4. Project Description** **(no more than 400 words)** |  |
| **5. Contribution to AC21** |  |
| **6. Partner Institution/s**Include the full name, university and department of a principle researcher/lecturer of each participating institution  | Additional AC21 Members:1.2. |
| Other non-AC21 Institutions (if any): *(Please include the country location)* |
| **7. Total Project Budget:** | **Grant amount sought:**(Up to USD $15,000)*\* The award will range from USD $12,000 to USD $15,000, depending on the content of the proposal*(Attach a separate detailed itemized budget)**University in charge of budget management** (please note that the grant will be paid into the bank account of the Project Group Leader's affiliated university)**:** |

**8. Timeline of Activities**

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| --- | --- |
| **March, 2022** |  |
| **April, 2022** |  |
| **May, 2022** |  |
| **June, 2022** |  |
| **July, 2022** |  |
| **August, 2022** |  |
| **September, 2022** |  |
| **October, 2022** |  |
| **November, 2022** |  |
| **December, 2022** |  |
| **January, 2023** |  |
| **February, 2023** |  |